



# Broward Community College

## Course Outline

STATUS:   A  

COMMON COURSE NUMBER:   FFP 2939  

COURSE TITLE:   Introduction to Command  

CREDIT HOURS:                   3                  

**CONTACT HOURS BREAKDOWN:**

Lecture/Discussion	<u>          48          </u>
Lab	<u>          0          </u>
Other	<u>          0          </u>
Contact Hours/Week	<u>          8          </u>

**CATALOG COURSE DESCRIPTION:** A study of principles associated with the Incident Command System (ICS). Discusses how personnel can effectively protect themselves from a variety of potential dangers, perform responder tasks in a situation which combines the elements of a hazardous materials incident and a crime scene, notify and respond to appropriate authorities from local, state, and federal jurisdictions

**Prerequisite:** None

**Corequisite:** None

**UNIT TITLES:**

1. Principles and Features of Incident Command System (ICS)
2. Organizational Overview
3. Incident Facilities
4. Incident Resources
5. Common Responsibilities Associated with ICS Assignments
6. Organizations and Staffing
7. Organizing for Incidents or Events
8. Incident Resources Management
9. Air Operations
10. Incident and Event Planning
11. Understanding and Recognizing Terrorism
12. Implementing Self-Protective Measures
13. Scene Control
14. Tactical Considerations
15. Incident Command Overview

LAST REVIEW   Academic Year 2001-2002  

NEXT REVIEW   Academic Year 2006-07  

*Interim Revision Dates:*

I. Course Overview:

Upon successful completion of this course, the students should be able to identify principles associated with the Incident Command System (ICS), organization, facilities, resource terminology and the common responsibilities or general instructions associated with incident or event assignments. Describe organization and operation of the ICS, management of resources, duties of all positions including the Air Operations organization, and provide examples of how the essential principles are used in incident and event planning. Effectively protect themselves from a variety of potential dangers, perform responder tasks in a situation which combines the elements of a hazardous materials incident and a crime scene, notify and respond to appropriate authorities from local, state, and federal jurisdictions.

II. Units:

Unit 1. Principles and Features of Incident Command System (ICS)

General Outcome:

1.0 The students should be able to describe the features that constitute the Incident Command System.

Specific Learning Outcomes:

Upon successful completion of this unit, the students should be able to:

- 1.1 Identify the five primary functions
- 1.2 Explain Management by Objectives
- 1.3 Describe unity and chain of command
- 1.4 Describe procedures for transfer of command
- 1.5 Describe organizational flexibility
- 1.6 Explain unified command
- 1.7 Describe span of control

- 1.8 Identify common terminology
- 1.9 Explain personnel accountability
- 1.10 Describe integrated communications
- 1.11 Explain resources management
- 1.12 Describe the incident action plan

## Unit 2. Organizational Overview

### General Outcome:

- 2.0 The students should be able to identify organizational areas that relate to the Incident Command System.

### Specific Learning Outcomes:

Upon successful completion of this unit, the students should be able to:

- 2.1 Understand the terminology
- 2.2 Explain the organizational structure
- 2.3 Describe how the organization initially develops at an incident
- 2.4 Describe how the organization expands and/or contracts
- 2.5 Describe the transfer of command

## Unit 3. Incident Facilities

### General Outcome:

3.0 The students should be able to describe the principal facilities used in conjunction with ICS, and discusses their roles at an incident.

### Specific Learning Outcomes:

Upon successful completion of this unit, the students should be able to:

3.1 Identify the Command Post

3.2 Identify Staging Areas

3.3 Identify the Base

3.4 Identify Camps

3.5 Identify the Helibase

3.6 Identify the Helispots

## Unit 4. Incident Resources

### General Outcome:

- 4.0 The students should be able to describe the resource status keeping function.

### Specific Learning Outcomes:

Upon successful completion of this unit, the students should be able to:

- 4.1 Explain descriptions of the kinds of resources often used in incidents and events
- 4.2 Explain why resource status keeping is important to effective incident operations
- 4.3 Describe examples of how resources are typed for various applications
- 4.4 Describe the three ways of using resources on an incident
- 4.5 Explain resource status conditions
- 4.6 Describe procedures for changing and maintaining status on resources

Unit 5. Common Responsibilities Associated with ICS  
Assignments

General Outcome:

5.0 The students should be able to describe information needed to know and do following assignment to an incident.

Specific Learning Outcomes:

Upon successful completion of this unit, the students should be able to:

5.1 List actions to be accomplished prior to leaving for an incident or event

5.2 List the steps involved at incident check-in

5.3 List major personal responsibilities at an incident or event

5.4 List the major steps necessary in the incident or event demobilization process

## Unit 6. Organization and Staffing

### General Outcome:

6.0 The students should be able to describe the responsibilities of the organizational elements within each section of ICS, the general duties of each organizational element, terminology, staffing considerations, and reporting relationships.

### Specific Learning Outcomes:

Upon successful completion of this unit, the students should be able to:

- 6.1 Match responsibility statements to each ICS organizational element
- 6.2 List the ICS positions which may include deputies, and describe deputy roles and responsibilities
- 6.3 Describe ICS reporting and working relationships for Technical Specialists and Agency Representatives
- 6.4 Describe reporting relationships and information flow within the organization

## Unit 7. Organizing for Incidents or Events

### General Outcome:

7.0 The students should be able to describe ways in which incidents and events are organized to ensure achievement of incident objectives and identify the steps in organizational development that should take place on the incident or at the event.

### Specific Learning Outcomes:

Upon successful completion of this unit, the students should be able to:

- 7.1 Describe the steps in transfer and assume incident command
- 7.2 List the major elements included in the incident briefing
- 7.3 Develop a sample organization around a major event
- 7.4 Describe how incidents can best be managed by appropriate and early designation of primary staff members and by proper delegation of authority
- 7.5 Describe how Unified Command functions on a multijurisdiction or multi-agency incident
- 7.6 List the minimum staffing requirements within each organizational element for at least two incidents of different sizes
- 7.7 Describe the role and use of forms in effective incident management

## Unit 8. Incident Resources Management

### General Outcome:

8.0 The students should be able to describe the stages of resource management, responsibilities related to resource ordering, the use of the Operational Planning Worksheet, the importance of staging areas in the management of resources, demobilization of resources and considerations related to cost-effective resource management.

### Specific Learning Outcomes:

Upon successful completion of this unit, the students should be able to:

- 8.1 Identify and describe four basic principles of resource management
- 8.2 Identify the basic steps involved in managing incident resources
- 8.3 Explain the contents of, and how the Operational Planning Worksheet is used
- 8.4 Identify the organizational elements at the incident that can order resources
- 8.5 Describe the differences between single and multipoint resource ordering and the reasons for each
- 8.6 Describe why and how resources are assigned to staging areas, camps, and direct tactical assignments
- 8.7 Describe the purpose and importance of planning for resource demobilization
- 8.8 Identify five key considerations associated with resource management and the reason for each

## Unit 9. Air Operations

### General Outcome:

9.0 The students should be able to describe the role of Air Operations Branch and how to set up an effective aviation organization to support incidents.

### Specific Learning Outcomes:

Upon successful completion of this unit, the students should be able to:

9.1 Describe the function and general duties associated with each element of the Air Operations Branch organization.

9.2 Diagram a full Air Operations Branch organization using a simulated scenario.

9.3 Describe the function and use of the ICS Form 220, Air Operations Summary Worksheet.

## Unit 10. Incident and Event Planning

### General Outcome:

10.0 The students should be able to describe the importance of planning, Essential Incident Action Plan elements, the planning process, planning for incident demobilization and developing the Incident Action Plan.

### Specific Learning Outcomes:

Upon successful completion of this unit, the students should be able to:

10.1 List the major steps involved in the planning process

10.2 Identify the ICS titles of personnel who have responsibilities in developing the Incident Action Plan and list their duties

10.3 Describe appropriate strategies and tactics to meet incident objectives

10.4 Explain the use of Operational Periods in the planning process, and how Operational Periods are derived

10.5 Explain the function of the Operational Planning Worksheet and other forms which may be used in preparing the Incident Action Plan

10.6 Explain the criteria for determining when the Incident Action Plan should be prepared in writing

## Unit 11. Understanding and Recognizing Terrorism

### General Outcome:

11.0 The students should be able to recognize circumstances that indicate a potential terrorist act.

### Specific Learning Outcomes:

Upon successful completion of this unit, the students should be able to:

11.1 Define domestic and international terrorism per the current Department of Justice definition

11.2 Describe various types of potential incidents

11.3 Define differences and similarities between responding to terrorist and non-terrorist incidents

11.4 Recognize suspicious circumstances which may indicate possible terrorism

## Unit 12. Implementing Self-Protective Measures

### General Outcome:

12.0 The students will be able to define the implementation of appropriate self-protective measures.

### Specific Learning Outcomes:

Upon successful completion of this unit, the students should be able to:

12.1 Define the appropriate use of shielding at B-NICE events

12.2 Define the use of time and distance as protective measures at B-NICE events.

12.3 Define the basic steps of emergency decontamination and routine post-exposure decontamination.

## Unit 13. Scene Control

### General Outcome:

13.0 The students will be able to define scene control issues involving isolation, evacuation and perimeter control associated with terrorist incidents.

### Specific Learning Outcomes:

Upon successful completion of this unit, the students should be able to:

13.1 Identify unique challenges that may confront responders when attempting to implement scene control.

13.2 Stat what hazard and risk components influence public protection considerations.

13.3 Describe what resources should be utilized to maintain perimeter security at a terrorist incident.

## Unit 14. Tactical Considerations

### General Outcome:

14.0 The students will be able to recognize, define, describe, and recommend tactical objectives for Biological, Nuclear, Incendiary, Chemical and Explosive (BONICE) incidents.

### Specific Learning Outcomes:

Upon successful completion of this unit, the students should be able to:

- 14.1 Identify outward warning signs of B-NICE incidents.
- 14.2 Define and explain tactical considerations associated with acts of terrorism involving biological, nuclear, incendiary, chemical, and explosive materials.
- 14.3 Identify and list specialized equipment needed to support tactical operations involving B-NICE incidents.
- 14.4 Given a case study, identify tactical considerations for each incident category.

## Unit 15. Incident Command Overview

### General Outcome:

15.0 The students will be able to describe command and control issues associated with responder operations at a crime scene.

### Specific Learning Outcomes:

Upon successful completion of this unit, the students should be able to:

15.1 Describe and define the authorities and responsibilities in Presidential Decision Directive 39.

15.2 Identify crime scene issues, which must be addressed when managing an incident involving potential criminal activities.

15.3 Define applicable resources referenced in the Federal Response Plan (FRP) and the FRP Terrorism Annex

15.4 Identify the preliminary indicators for transition from emergency phase to recovery and termination.

15.5 Define unique debriefing and security issues.