



BROWARD COMMUNITY COLLEGE COURSE OUTLINE

LAST REVIEW: 2006-2007

NEXT REVIEW: 2011-2012

STATUS: A

COURSE TITLE: Transition Seminar

COMMON COURSE NUMBER: HIM 2930

CREDIT HOURS: 1

CONTACT HOUR BREAKDOWN
(per 16 week term)

CLOCK HOURS:
(Voc. Course ONLY)

Lecture: 16 Lab: 0

Clinic: 0 Other: 0

PREREQUISITE(S): HIM 2810, HIM 2234

COREQUISITE(S):

PRE/COREQUISITE(S):

COURSE DESCRIPTION: *(750 characters, maximum)*

This course will focus on assisting the student to begin integration into the health information management field by exploring career options, developing a professional development plan, creating a resume, exploring credentialing requirements, and preparing the student to leave the classroom and enter the workplace. Activities conducted in the classroom will assist the student to enter the workplace as a team player with a positive attitude and team communication skills. The course will introduce the student to the preparation needed to sit for the RHIT National Examination by AHIMA.

UNIT TITLES

- 1.0 Management of Health Information in Today's Healthcare Environment
- 2.0 Career Strategies
- 3.0 Licensure Preparation
- 4.0 Readiness for the Workplace



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UNITS

Unit 1: Management of Health Information in Today's Healthcare Environment

General Outcome:

1.0 The student shall be able to understand the requirements for the various job descriptions in the Health Information Management field

Specific Measurable Learning Outcomes:

Upon successful completion of this unit, the student shall be able to:

- 1.1 Describe career options for Health Information Management professionals
- 1.2 Identify credentialing options available in the Health Information Management field



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Unit 2: Career Strategies

General Outcome:

2.0 The student shall be prepared to present themselves in a professional manner as interview candidates and understand the methods of maintaining their professional credentials

Specific Measurable Learning Outcomes:

Upon successful completion of this unit, the student shall be able to:

2.1 Prepare a resume

2.2 Present themselves for job interviews in a professional manner

2.3 Prepare a personal professional development plan

2.4 Identify continuing education requirements for various HIM credentials and the methods for obtaining CE credits



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Unit 3: Licensure Preparation

General Outcome:

3.0 The student shall be able to discuss criteria for curriculum review in preparation for sitting for the licensure examination

Specific Measurable Learning Outcomes:

Upon successful completion of this unit, the student shall be able to:

- 3.1 Understand the implications of a comprehensive licensing examination as it relates to review the entire curriculum.
- 3.2 Participate in a curriculum review to identify content areas that need further consideration in terms of preparing for the licensure examination



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Unit 4: Readiness for the Workplace

General Outcome:

4.0 The student will be able to understand the value of self-assessing one's readiness for the workplace.

Specific Measurable Learning Outcomes:

Upon successful completion of this unit, the student shall be able to:

- 4.1 Participate in a self-assessment of personal/professional readiness for the workplace.
- 4.2 Identify through the self-assessment process areas that are strengths and areas that need improvement.