2.2 The institution has a governing board of at least five members that is the legal body with specific authority over the institution. The board is an active policy-making body for the institution and is ultimately responsible for ensuring that the financial resources of the institution are adequate to provide a sound educational program. The Board is not controlled by a minority of board members or by organizations or interests separate from it. Both the presiding officer of the Board and a majority of other voting members of the Board are free of any contractual, employment, personal, or familial financial interest in the institution.

A military institution authorized and operated by the federal government to award degrees has a public board on which both the presiding officer and a majority of the other members are neither civilian employees of the military nor active/retired military. The board has broad and significant influence upon the institution’s programs and operations, plays an active role in policy-making, and ensures that the financial resources of the institution are used to provide a sound educational program. The board is not controlled by a minority of board members or by organizations or interests separate from the board except as specified by the authorizing legislation. Both the presiding officer of the board and a majority of other voting board members are free of any contractual, employment, or personal or familial financial interest in the institution. (Governing Board)

Non-Compliance

The institution’s Board of Trustees consists of five members who are appointed by the Governor and confirmed by the Senate in regular session. Terms are for four years expiring on May 31st of the appropriate year, and trustees may be reappointed. Required documentation for Core Requirement 2.2 includes a list of governing board members, their occupations, their professional affiliations, and terms of office. While the board member’s names and pictures are included in the College Catalog, the occupations, professional affiliation, or terms of office were not included in the documentation provided to the Out-Site Review Committee.

The Off-Site Reaffirmation Committee did not have sufficient evidence to determine the institution’s practice for electing a Board chair. In accordance with Florida Statute and Board policy, the chair of the Board is elected each year by existing members of the Board and serves a one-year term. A vice chair is elected for a one-year term at the same time. An inconsistency for the timing of this election was noted between the College’s Reaffirmation Compliance Certification Report and Florida Statute and Board policy. The inconsistencies are explained below and underlining is included to assist with understanding the inconsistency.

The following is stated in the institution’s Reaffirmation Compliance Certification Report: “In accordance with Florida Statute and Board policy, the chair of the Board is elected each year in June by existing members of the Board. The chair serves a one-year term which runs from July 1st through the following June 30th; a vice chair is elected for a one-year term at the same time.”

The following is stated in the Florida Statute (XLVIII – Chapter 1001; 1001.61 (4)): “At its first regular meeting after July 1 of each year, each Florida College System institution board of trustees shall organize by electing a chair, whose duty as such is to preside at all meetings of the board, to call special meetings thereof, and to attest to actions of the board, and a vice chair, whose duty as such is to act as chair during the absence or disability of the elected chair.”

The following is stated in the College’s policy manual, Policy #6Hx2-1.05 (Organization Section): “At its first regular meeting after July 1 of each year, the Board shall organize by electing a chair and a vice chair.”
The policies and procedures specify the board’s authority and related processes around open meetings, meeting schedule, voting requirements, conflicts of interest, and other expectations. The Board of Trustees has also adopted a Standard of Ethics and Professionalism for Public Officer and Employees of Agencies policy.

Response:

Governing Board Members, Their Occupations, Their Professional Affiliations, and Terms of Office

The provided table lists the governing Board members, their occupations, their professional affiliations, and their terms of office (1).

Practice For Electing a Board Chair

In its Compliance Certification, Broward College reported that “the chair of the Board is elected each year in June by existing members of the Board.” That statement was inaccurate. Pursuant to Broward College policy Board of Trustees: Appointment, Term of Office Organization (2), “at its first regular meeting after July 1 of each year, the Board shall organize by electing a chair and vice chair.” Accordingly, the minutes for the first meetings after July 1 in both August 2011 (3) and August 2012 (4) show that the Board elected its chair and vice-chair, as per policy.
<table>
<thead>
<tr>
<th>References/Documentation</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Table Showing Board of Trustees Members’ Address, Financial Interest in the College,</td>
<td>2.2-1 BOT Table</td>
</tr>
<tr>
<td>Term Expiration, and Who Appointed Them</td>
<td></td>
</tr>
<tr>
<td>2. Broward College Policy 6Hx2-1.05, Board of Trustees: Appointment, Term of Office</td>
<td>2.2-2 BOT Appointment Term of Office Organization-6Hx2-1.05</td>
</tr>
<tr>
<td>Organization</td>
<td></td>
</tr>
<tr>
<td>4. Board of Trustees Meeting Minutes—August 14, 2012</td>
<td>2.2-4 BOT Meeting Minutes August 14 2012</td>
</tr>
</tbody>
</table>
## Core Requirement 2.2
### Governing Board (Information on Board Members)

<table>
<thead>
<tr>
<th>Name and Address of Board Member</th>
<th>Employment</th>
<th>Contractual, Employment, or Personal or Familial Financial Interest in the Institution</th>
<th>Year Term Expires</th>
<th>Group or person that appointed or approved the appointment of the Board Member</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sean Guerin (Chair) 2100 SW 71 Terrace Davie, FL 33317</td>
<td>Co-CEO of Dex Imaging/USIS</td>
<td>N/A</td>
<td>2015</td>
<td>Appointed by Charlie Christ, Governor of Florida. Reappointed by Rick Scott, Governor of Florida.</td>
</tr>
<tr>
<td>Sean Alveshire (Vice Chair) 9638 NW 8th Circle Plantation, FL 33324</td>
<td>Director of Corporate Affairs at Lewis, Longman &amp; Walker, P.A.</td>
<td>N/A</td>
<td>2013</td>
<td>Appointed by Charlie Christ, Governor of Florida.</td>
</tr>
<tr>
<td>John A. Benz (Trustee) South Broward Hospital District 3501 Johnson Street Hollywood, FL 33021</td>
<td>Senior Vice President &amp; Chief Strategic Officer of Memorial Health System</td>
<td>N/A</td>
<td>2014</td>
<td>Appointed by Charlie Christ, Governor of Florida. Reappointed by Rick Scott, Governor of Florida.</td>
</tr>
<tr>
<td>Pamela Stephany (Trustee) Broward College 1000 SE 4th Street, Apt. 309 Fort Lauderdale, FL 33301</td>
<td>Global Financial Services Advisor, Pamela Stephany LLC</td>
<td>N/A</td>
<td>2015</td>
<td>Appointed by Rick Scott, Governor of Florida.</td>
</tr>
<tr>
<td>Elizabeth Tonkin (Trustee) 6181 Superior Boulevard Davie, FL 33331</td>
<td>President of MedPro Staffing</td>
<td>N/A</td>
<td>2014</td>
<td>Appointed by Rick Scott, Governor of Florida.</td>
</tr>
</tbody>
</table>
APPPOINTMENT
Trustees shall be appointed by the Governor, and confirmed by the Senate in regular session. Members of the Board of Trustees shall receive no salary but may receive reimbursement for official travel and other expenses as provided by Section 112.061, Florida Statutes. In the case of a vacancy, due to illness, resignation or any other reason, the Governor shall appoint a successor for the remainder of the term.

TERM
Trustees shall be appointed for terms of four (4) years and may be reappointed. Terms shall expire on May 31 of the year of expiration, or as soon thereafter as the successors shall be qualified to serve. Residential address shall determine a trustee’s county of origin.

ORGANIZATION
At its first regular meeting after July 1 of each year, the Board shall organize by electing a chair and a vice chair. The President shall preside until the chair is elected. The chair’s duties are to (1) preside at all meetings of the Board, (2) call special Board meetings, (3) attest to actions of the Board, and (4) notify the Governor, in writing, whenever a Board member fails to attend three consecutive regular Board meetings in any one fiscal year, since such absences may be grounds for removal. The vice chair’s duty is to act as chair during the absence or disability of the elected chair.

The Board may, at its own option, elect a co-chair to serve during the year. Use of a co-chair might be preferred by the Board when two Board members who have not served as chair are in the final year of their appointments. If co-chair(s) are elected, the Board must clarify during which part of the year each co-chair will preside.

Within fourteen days after the annual organizational meeting of the Board of Trustees, the President shall file with the State Board of Education, a copy of the organizational proceedings identifying the chair and the vice chair and the schedule of regular meetings of the year. Should the office of the chair become vacant, the Board shall elect a chair at its first meeting after the vacancy occurs, and the President shall notify the State Board of Education.

PRESIDENT
The College President is the chief executive officer and corporate secretary of the Board and shall be responsible to the Board for setting the agenda for meetings in consultation with the chair. The President also serves as the chief administrative officer of the College, and all the components of the institution and all aspects of its operation are responsible to the Board through the President.
To: Members of the Board of Trustees  
From: J. David Armstrong Jr., President  
Date: September 27 2011  
Place: Regular Meeting of the Board of Trustees  
   Broward College  
   Willis Holcombe Center  
   111 East Las Olas Boulevard  
   Building 33, Boardroom 1208  
   Fort Lauderdale, FL 33301  
	Subject: Agenda Item III-A - Approval of Minutes  
  Brief Description:  
  This item contains the minutes of the Regular Board Meeting of August 23, 2011.  

RECOMMEND APPROVAL
I. MEETING CALLED TO ORDER

The regular meeting of the Board of Trustees of Broward College was called to order at 1:32 p.m. on Tuesday, August 23, 2011 by Chair Sean Guerin at the Willis Holcombe Center, Boardroom 1208, Building 33, 111 East Las Olas Boulevard, Fort Lauderdale. In attendance were Chair Sean Guerin, Vice Chair Sean Alveshine, Trustee John Benz, Trustee Elizabeth Tonkin, College Attorney Fernander and President Armstrong.

Election of Officers

President Armstrong asked the Board to elect its officers. A motion was made and seconded by Mr. Benz/Mr. Alveshine to nominate Mr. Guerin for Chair and the motion passed unanimously. A motion was made and seconded by Mr. Benz/Mr. Guerin to nominate Mr. Alveshine for Vice Chair and the motion passed unanimously. The nominees accepted their nominations.

II. AGENDA and ACKNOWLEDGEMENT OF PUBLIC NOTICE

A motion was made and seconded by Mr. Guerin/Mr. Alveshine to accept and approve the Agenda and Public Notice of the Regular Meeting of the Board of Trustees held on June 28, 2011 and the motion passed unanimously.

III. APPROVAL OF BOARD OF TRUSTEE MINUTES

A motion was made and seconded by Mr. Benz/Mr. Alveshine to approve the minutes of the Master Plan Workshop on June 28, 2011 and to approve the minutes of the regular meeting of the Board of Directors held on June 28, 2011 and the motions passed unanimously.

IV. OLD BUSINESS – (None)

V. COLLEGE PRESENTATION

SACS Reaffirmation Process - President Armstrong stated that he asked Dr. Linda Howdyshell to chair a steering committee to begin the SACS reaffirmation process that takes place every 10 years. Without accreditation a school is no longer eligible for financial aid. Whenever there is any substantive change, including new baccalaureate degrees or new foreign locations, SACS requires a proposal. Recently BC made changes requested by SACS. SACS will require the validation of credentials of all faculty members and Board Members will be required to be involved in the process. President Armstrong asked Dr. Howdyshell to come to the podium. Dr. Howdyshell introduced Dr. David Moore, Dean of International Education who is the Co-Chair the steering committee for the Reaffirmation Process. Dr. Moore came to the podium and stated that BC was reaffirmed in December 2003 and the reaffirmation was extended until the summer of 2014. In 2009, during the site visit review when BC requested to award upper division baccalaureate degrees, SACS put BC on “Monitoring” status for failure to document that graduates had attained General Education competencies. Thereafter, BC continued to develop a
BROWARD COLLEGE
Minutes of the Regular Meeting of the Board of Trustees
August 14, 2012

PRELIMINARIES

President J. David Armstrong, Jr. welcomed everyone to the August Board of Trustees meeting. Chair Sean Guerin requested Linda Wood, Dean for the Institute of Public Safety to lead in the Pledge of Allegiance.

Chair Sean Guerin recognized Tomas Lopez, a former Hallandale Lifeguard and Broward College student, for his heroic efforts in rescuing a drowning man outside of his assigned area.

Norm Seavers, Associate Vice President, recognized the retirement of Kathy Jackson. Alex Denis, Vice President of Operations, recognized the retirement of Gail Banner and Jeffrey Margolies.

Chair Sean Guerin opened the discussion to the Board for nominations of electing a Chairperson and Vice Chairperson for the 2012-2013 Academic year.

Chair Sean Guerin nominated current Vice Chair Sean Alveshire to maintain his position as Vice Chairman of the Broward College Board of Trustees with a second from Trustee John Benz. The nomination was approved unanimously.

Vice Chair Sean Alveshire nominated current Chair Sean Guerin to maintain his position as Chairman of the Broward College Board of Trustees with a second from Trustee John Benz. The nomination was approved unanimously.

I. MEETING CALLED TO ORDER

The regular meeting of the Board of Trustees of Broward College was called to order at 1:10 p.m. on Tuesday, August 14, 2012, by Chair Sean Guerin at the Willis Holcombe Center, 111 East Las Olas Boulevard, Boardroom 1208, Fort Lauderdale, Florida 33301. In attendance were Chair Sean Guerin, Vice Chair Sean Alveshire, Trustee John Benz, Trustee Pamela Stephany, Trustee Elizabeth Tonkin, General Counsel Gregory Haile, and President J. David Armstrong, Jr.

II. APPROVAL OF AGENDA AND ACKNOWLEDGMENT OF PUBLIC NOTICE

Chair Guerin announced that per Florida Statute, section 120.525 allows the College to change the published agenda for good cause shown. Based upon that authority, good cause exists and moved item VIII-A-1 amendment with the Department of Juvenile Justice to the consent agenda. In addition, removed item VIII-E-2 authorize consulting services from Cedar Crestone to provide conversion and implementation support for...