

Minutes of the Faculty Senate
Thursday, February 18, 2010
South Campus, 69/133
02:30 PM

Senators in attendance (as signed in): Maria Bernal-Dobek, Rosa Gaskins, Teresa Hodge, Jim Lansing, Alan Applebaum, Neil Linger, Xiao Wang, Angela Michaels, Darena Borgers, Kate Le Grand, Ione Turpin, Robert Wiltgen

Guests in attendance (as signed in): Linda Washington, Greg Reeder, Lorne Cleaver, Eileen Garcia, Russ Adkins, Tai Houser, Gino Galli, Avis Proctor, Joyce Walsh Portillo, Irmgard Bocchino, Hank Martel, Jose Macia, Lisa Ciardulli, David Moore, Mary Rousseau, Edna Chun, Colleen Quinn

- 01. CALL TO ORDER:** President Jim Lansing called the meeting to order at 2:45 pm.
- 02. APPROVAL OF THE AGENDA:** The agenda could not be approved because there was not a quorum. For additions and changes, Alan Applebaum wanted to bring up computers again, and it was pointed out that Item B of Open Issues would address computers.
- 03. APPROVAL OF THE MINUTES:** The minutes from the December and February minutes were presented and a few changes/corrections were noted. No action could be taken to approve the minutes because there was not a quorum.

04. OPEN ISSUES

A. *President's Report – Jim Lansing*

- Senate President Lansing was at the Cabinet/Institute Effectiveness Learning Council last week. Available on the S-Drive are the agenda and several presentations. They are in the President's Office Folder in the IELC agenda folder.
- Jim requested a meeting with President Armstrong regarding issues of academic governance, and the president has agreed. Jim Lansing, Damon Davis, Alan Applebaum, and Steve Watnik will be at the meeting. Please let Jim know if you want to be on the committee. VPAA Russ Adkins will coordinate the meeting.
- Senate elections are taking place. Those overseeing elections are Rob Wiltgen, South; Angela Michaels, Central; Blaine Browne, North. Nominations are due. According to the bylaws, the Senate must finish elections by the end of March and elect officers in April. The election process is going along well, earlier than normal.
- Jim went to Tallahassee with FACC for the legislative summit. He had a handout of legislative issues coming up.
- Jim reminded us of the email he sent out regarding the Dalai Lama's visit and the random drawing he did of the 15 tickets for senators.

B. *Instructional Technology Planning Committee update – Gregg Brickman*

The issue of administrative rights and the criteria and procedure was brought back to the Senate. The Instructional Technology Planning Committee has 13 faculty members on it. The committee discussed again this issue and developed straightforward criteria. If a faculty member thinks he or she needs more

rights than currently available, he or she needs to follow the procedure to fill out the form. The committee is coming to the Senate to ask for an endorsement of the procedure with the caveat that they will readdress it in 1 year to determine whether or not it is effective. The procedure and form is available on-line under Departments, then Information Technology, then Order Technology, and then “Hardware/Software Administrative Rights” or under “Search” by typing in “Administrative rights” and clicking on the first link that comes up.

There was considerable discussion about a waiver and the fact that faculty want to be able to do what they need and want to do on their computers without having to fill out forms for rights. Gregg said that the idea of a waiver was discussed, but at this time it is still on an individual basis.

The issue of getting a copy of Microsoft Windows was brought up by Kate LeGrand. The Senate was informed that the college cannot sell Microsoft to faculty for \$19 at this point because an agreement has not been signed. There will be a meeting with Microsoft to try to resolve this issue.

One issue the Instructional Technology Planning Committee brought up was they felt that the information was not getting out to faculty regarding the forms that could be filled out to request rights on the computer. Suggestions to put an announcement on the webpage or send a blanket email to all faculty were made.

There was more discussion of the time the procedure would take, the issue of podiums, and the labs, but then the discussion needed to be stopped since the 10-minute rule had long been passed. Rosa Gaskins introduced the following motion (this motion includes the revision made from reevaluation after 1 year to reevaluation in the Fall after Russ Adkins’ request to reconsider the timing): “The Faculty Senate endorses the Computer Administrative Rights Criteria and Computer Administrative Rights Request Procedure with the caveat they be evaluated in the fall of 2010.” Xiao Wang seconded the motion.

C. Outcomes Assessment Results – Joyce Walsh-Portillo

Joyce presented a series of 6 slides that were shared with Cabinet regarding the Outcomes Assessment work that the team has been working on. The information included the process the team followed, data in a report card format, pending issues, and the road to continuing improvement.

Pending issues taken from the PowerPoint slides include the following:

- More rigorous coverage of competencies
 - 11 more courses added this semester
 - Possibly greater number of student learning outcomes (SLOs) in courses we are assessing now
- Greater faculty awareness (“white paper”)
 - Adjunct involvement
 - Team working more closely with Associate Deans
- Understanding the difference between grades and assessments
 - Assessments only zero in on some of the student learning outcomes in the chosen courses
 - Grades are more holistic in nature
 - Grades can be much more subjective

The road to improvement taken from the PowerPoint slides includes the following:

- Team is working with discipline faculty to come up with 2-3 ways to improve results
- Decisions are data-driven

- Process is evolving
 - Better assessments
 - More representative student learning outcomes
 - More involvement from the faculty
 - Greater understanding of assessment by all stakeholders

Joyce cordially invited everyone to “Going Up” at Professional Development Day.

D. *Dalai Lama programs – David Moore*

David Moore reminded the Senate of the 2 events involving the visit of the Dalai Lama.

- 1) Tuesday, February 23rd 10am-11:30 at Nova, both BC and NSU are cohosting the first event at the Don Taft University Center. The Dalai Lama will address “Universal Responsibility.” At this first event, Faculty Senate President Jim Lansing, President Armstrong, and the Chairman of the Board will award the Dalai Lama with an Honorary BS in Teacher Education (the first ever from BC).
- 2) Wednesday, February 24th 2pm-3 at BC in Bailey Hall will be an event for faculty and staff in which there will be a conversation between the Dalai Lama and several college presidents, moderated by President Armstrong, on the topic of Responsibility of Higher Education in the Global Society.

E. *Intergroup Dialog update – Maria Bernal-Dobek*

Maria brought a flyer to help announce the 4-day Professional Development opportunity taking place in March and April related to Intergroup Dialogue. March will be the Intergroup Dialogue experience, and April will be the Facilitator Training. There will be an email going out with the flyer attached and people will have 1 week to submit the form for participation.

Edna Chun thanked Maria for getting this done and said it will be a one-time experience we will benefit from.

F. *Senate Policy and Procedure Committee update – Michael Tenenbaum*

They will make a report at the March meeting.

.05 NEW BUSINESS

A. *RN-BSN new program – Associate Dean, Linda Washington-Brown*

Linda came to the Senate to provide information about the new RN-BSN program. It is a program for which a student must already be licensed as an RN to enter the program. This program is not preparing students to be an RN because that is what our Associate’s program already does well, and the students in the RN-BSN program must already be licensed as an RN. This program can benefit BC because we can recruit from our own graduates. There are currently 300-400 graduates in the nursing program each year, but more and more places are starting to say they don’t want an Associate’s Degree; rather, they want a Bachelor’s Degree. This program was approved in May 2008. They are preparing the prospectus for SACS now and are moving towards provisional approval. Twenty-five percent of the faculty in the program must be doctoral prepared, and BC can meet that requirement. The program requires 18-months for full-time for 30 months for part-time. Students need to have completed their gen-ed requirements and have a clean, unencumbered RN license for Florida. To graduate, they must complete a nursing portfolio. There are 12 courses scheduled to start in January 2011 if all goes well.

B. Dual Enrollment – Avis Proctor

Avis brought to the Senate an issue that came up regarding our dual enrollment criteria. From her PowerPoint slides, below is our list of criteria for dual enrollment:

- Eligible high school students who have completed 11 credits prior to the fall term and 13.5 credits prior to the winter term may dually enroll in a state approved high wage/high skilled certificate, diploma, or degree granting program at an approved postsecondary institution with whom the School Board has an approved interinstitutional articulation agreement and for which both high school and postsecondary/college credit will be awarded in order to shorten the time necessary to complete requirements for a vocational-technical certificate, diploma, associate, or baccalaureate degree, broaden the scope of curricular options, or increase the depth of study available in a particular subject area.
- It is the intent of this program to augment the technical options that currently exist for high school students. Primary emphasis will be on the continued implementation of Career Pathways programs of study.
- Any student so enrolled in a state supported postsecondary institution with whom the School Board has an approved interinstitutional articulation agreement shall be exempt from the payment of registration, matriculation, laboratory, and textbook fees. (FS 240.1161)

Avis said that we are being asked to remove the 11 credits and 13.5 credits. She asked if we support removing 11 credits and 13.5 credits. There was discussion about whether students would be mature enough if we remove those requirements.

Ultimately, a motion was made by Kate Le Grand: “I move that the Senate oppose the proposed changes in the number of high school credits for eligibility for dual enrollment.” The motion was seconded by Rosa Gaskins. There was no quorum so we could not vote.

C. 2010-2011 Calendar - Irmgard Bocchino, Teresa Hodge

Irmgard chaired the committee. The calendar has been circulated. September 6 is Labor Day. September 9 was the Fall Holiday, but the committee moved it back to Friday, September 17th so that it would not be in the same week as Labor Day. An extra day after final exams to turn in grades has been added. They have made sure that Sessions 2 and 4 have evenly spread days. There are 163 days of duty days. Teresa reminded us that we have to keep in mind we have certain restrictions for when we can start and end the semester which are given to us by the state. They welcome feedback but remember that there are constraints.

.06 ANNOUNCEMENTS

A. UFF Report – Damon Davis

Alan Applebaum presented a PowerPoint slide for everyone to read. The content is below.

Article 2.10 – Prevailing Rights

The administration has proposed to delete this article from your Contract

- **Removing this article from the Contract would end contractual protection of everything in the Faculty Handbook including, but not limited to, *ACADEMIC FREEDOM* and *FACULTY EVALUATION* procedures, time-lines, and forms.**
- **Without Article 2.10 in your Contract, *PAST PRACTICES* will be left unprotected.**

Without Article 2.10 in your Contract, the *RIGHTS, PRIVILEGES, and BENEFITS* in the *Policy and Procedures* manual could be amended by the administration/Board of Trustees without mutual agreement with Faculty.

Article 2.60

Personnel Files

- The administration has proposed excising language that prohibits “derogatory materials” from being placed in faculty personnel files. The administration offered no explanation as to how the current language impedes college operations or has in any way been problematic and was unable to explain how derogatory materials might be excluded in the absence of this language.
- The administration proposed removing language that limits the period of time during which materials relating to work performance can be filed.
- The administration seeks to excise language prohibiting the use of personnel-related materials older than three years in cases involving discipline, suspension or dismissal.

Article 2.70

Proprietary Rights

- The administration has proposed striking the current contract language concerning intellectual property rights, which accords exclusive ownership to the faculty producing the intellectual property.
- The administration has proposed extensive new language that strips faculty of sole and exclusive intellectual proprietary rights.
- The proposed language grants the college “certain rights and privileges” when faculty produce “copyrightable material or a patent” if said property was produced to any degree through “faculty time, facilities and/or other college resources.”
- The new language asserts that “the college will recover all costs, supported by detailed records on time and materials, plus ten percent.” When asked to explain the meaning of these and other terms in the proposed language and to explain the potential implications for faculty (for example, those who write books or create artwork on sabbaticals), administration team members were unable to do so.

Article 4.10 – Board Rights

The administration has proposed to replace the current contract language

- The administration’s proposed replacement language would have Faculty recognize “rights, powers, prerogatives, and/or authority” of the Board of Trustees that are *not* conferred upon the Board of Trustees by Florida state statutes. The administration seeks, in essence, absolute authority over each and every aspect of the College, with no limitations.
- The administration was unable or unwilling to explain why the current contract language should be replaced, offering no evidence that the current language in any way impairs the operation of the College or impedes its mission.
- Under the proposed language, the Board of Trustees would have complete and uncontested control over all faculty workplace conditions.
- The administration’s proposed language that would replace current contract language could be interpreted and applied in such a way that would compromise *bargaining, co-governance, and filing of grievances*.

Alan announced that there will be a table set up at Professional Development Day.

- B. Ione Turpin said that she did not need her Dalai Lama ticket from the raffle, as she already had gotten one.
- C. Hank Martel announced that Tuesday at 12:30 Barrington Irving would be in the Southern Breezes at South Campus.
- D. Russ Adkins announced that full-time teaching experience had been added to the announcement for the VPAA search. The committee has 6 faculty, 7 academic administrators, and 2 administrators.
- E. Teresa Hodge announced that the FACC Spring Conference will be April 23rd at Palm Beach State College from 8-3:30.

.07 ADJOURNMENT

Rosa Gaskins moved that the meeting be adjourned and Ione Turpin seconded. The meeting was adjourned at 4:25pm

Respectfully submitted by Darenda Borgers, Faculty Senate Secretary.

**The next Faculty Senate Meeting is scheduled for
March 18, 2010 at 2:30pm
on
Central Campus, Bldg. 17, Rm 425-26**