

**Minutes of the Faculty Senate**  
**Thursday, January 21, 2009**  
**Central Campus, 17/425-426**  
**02:30 PM**

**Senators in attendance (as signed in): Rosa Gaskins, Robert Wiltgen, Robert Brasco, Xiao Wang, Ione Turpin, Damon Davis, Alan Applebaum, Michael Tenenbaum, Angel Rodriguez, Neil Linger, Darena Borgers, Karen Roberts, Joy Stewart, Catherine Leisek, Dianne Ruggiero, C. Angela Michaels, Behnoush Memari, Maria Bernal-Dobek, Jim Lansing, Teresa Hodge**

**Guests in attendance (as signed in):** Donna Henderson, Lois Bolton, Joyce Nemeth, Elena Schultz, Joyce Walsh-Portillo, Kobitta Chopre, Mia Ocean, Irmgard Bocchino, Russ Adkins, maria Hincapie, Edna Chun, Anne Cardozo, Audrey Hunter, Karen Murphy, Trish Joyce, Hank Martel, Lisa Ciardulli, Bonnie Davis, Jen Solley, Sherrie Sacharow, Nilo Marin, Ken Keating, Monica Rodriguez, David Moore, Avis Proctor, Sandra Stone, Mary Harper, Pat Ellingham

- 01. CALL TO ORDER:** President Jim Lansing called the meeting to order at 2:34 pm.
- 02. APPROVAL OF THE AGENDA:** A motion was made by Rosa Gaskins, and seconded by Xiao Wang, to approve the agenda. The motion carried.
- 03. APPROVAL OF THE MINUTES:** As the minutes from the December meeting were not ready, their approval was postponed until the February meeting.

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**04. OPEN ISSUES**

**A. *President's Report – Jim Lansing***

- At the Cabinet's Meeting there was a description of the budge planning process.
- Institutional Effectiveness Learning Council Agenda – all the info from the BOT meetings – will be available on the S-Drive (shared drive).
- There was an overview of the travel procedure by Bill Pinnell.
- An update of the Health Risk Assessment was given.
- The problem of long lines at the Central Bookstore was addressed by Provost Lois Bolton, who said that next year the bookstore will be open 2 or 3 days over the break, and Angelia Millender, who said the problem was a combination of financial aid, not being able to buy books before the college academy, and increased enrollment, and they will try creative approaches in coming semesters.
- There will be a Gen-ed Update.
- One action item from last month's senate meeting was the changing of the grading system. There was a meeting, and the Senate will get a report.
- Senate Elections – the number of full-time faculty has increased, so Central is getting 2 more Senators and South is getting 1 more. There are 7 senators up for reelection, and 9 seats will be filled. President Jim Lansing called for an enabling committee to form to begin to get nominations. By February's Senate meeting there will be a report of nominees. The elections will be held before or by the end of the first week of March. From each campus, the enabling committees are as follows: North – Blaine Brown (nominated by default), South – Robert Wiltgen

and Bob Brasco, Central – Angela Michaels assisted by Michael Tenenbaum. The enabling committees will send the nomination forms in order to be able to announce nominations at the next meeting.

- Constitution Committee has not had a meeting, but they are working to get it finalized.

**B. Outcomes Assessment Preliminary Results – Joyce Walsh-Portillo**

Joyce announced that in December she and a few others attended a SACS meeting in Atlanta. SACS feels strongly that this should be a faculty-owned process, faculty driven and administration supported. The outcomes and results not used are just a waste of time. We need to use the information for continuous improvement. We should be doing this to help the students, not just be compliant. We are doing a lot of things right. She brought some members of her committee to help explain what's happening with the first 10 courses from Fall '09. Pat Ellingham gave the English ENC1101 preliminary results. From 22 ENC1101 sections collegewide, over 400 research papers were collected, a rubric was created, and the essays were read based on the rubric. They looked at 3 things: thesis statement, paragraph development, and use of documentation. Data shows we are doing a pretty good job teaching students how to do the thesis statement. Not quite as good with the use of documentation. Nilo Marin explained preliminary results for BSC1005L, a gen-ed course that accepts D as passing. He said that one thing that came out was that instructors thought they did a better job explaining and more students got it than actually did.

Joyce explained that the college, starting in January, is on monitoring status for 12 months. We have 1 year to gather data. Joyce and Russ Adkins worked on the response for SACS, and the SACS representative said that we've done a good job with the response, but we don't have data yet.

**C. W grade after the 60% date – Alan Applebaum, Teresa Hodge**

Teresa explained that there was a meeting set up with VP Angelia Millender, Damon Davis, Jim Lansing, Teresa Hodge, Alan Applebaum, and others. The initial part of the meeting was bringing understanding and clarity to what student affairs faces. After the issues were understood, they continued with brainstorming. Ideas and suggestions that came up were that communication can and needs to happen and that possibly a tutorial or manual could be developed.

Alan stressed that between the 100% refund date and the 60% completion date, the student has to repay financial aid if they withdraw. Therefore, the college has to pay the government and then assess the student.

What's not clear is what the college wants us to do. We need to know. There is already a manual, and this needs to be communicated to the whole college. Dianne Ruggiero brought up the fact that frequently faculty put on their syllabus that it is up to the student to withdraw him/herself. Angel Rodriguez added that by withdrawing the student you are putting the student in financial jeopardy and the handbook says it's the student's responsibility to withdraw him/herself. Catherine Leisek added that on her syllabus is the language from the VPAA and the students need to take care of their own responsibilities.

Angelia Millender explained the two types of withdrawals: 1 – official, which the student does, and 2 – unofficial, which the teacher does because the student stops attending. As long as the faculty gives the student a WF, there is no problem.

The Senate is encouraging faculty to read the manual, under Employee Intranet, Faculty Resources, and Attendance/Grade Reporting, and to give feedback.

When Damon Davis asked what is being done to educate students, Angelia said Financial Aid is redesigning websites and making phone calls. They are working on a way to have a second window for a second purge.

From a financial aid standpoint, if a student gets a WF, after the 60% completion date, students have earned 100% of aid and nothing happens, but it could impact future aid.

**D. *Co-Governance – Alan Applebaum***

At the last meeting there was a request to set up a meeting with President Armstrong. Russ Adkins responded that it's been hard to set up meetings, but now is the time. Alan Applebaum made a motion that we request our Senate President to ask for a meeting with President Armstrong and a select group of faculty to discuss the lack of co-governance. The motion was seconded by Catherine Leisek. The motion passed and President Jim Lansing will compose the letter.

**.05 NEW BUSINESS**

**A. *Prep/EAP update – Maria Hincapie, Trish Joyce***

Maria Hincapie reported that last spring there was the “Bridging the Cultural and Language Gap” workshop. Over 40 students attended, and it was a successful, wonderful experience. Achieving the Dream (AtD) has taken EAP students from confused and afraid to being able to navigate the system. The lines at the beginning of the term weren't EAP students because they have been helped by AtD. Trish added that in fall, BC was accepted into Achieving the Dream, and Title V has been working closely with AtD. What the evidence shows is that further discussions on a comprehensive 1<sup>st</sup>-year program are needed. Data collection continues to build a culture of evidence for student success. We need continued professional/faculty development and we need more students engaged in learning communities. She strongly recommends we look at Valencia's model because they are the #1 AtD model in the US.

**B. *Intergroup Dialogue – Maria Bernal-Dobek***

Maria Bernal-Dobek explained that this is a new program that she wants to pilot in the fall. She explained what intergroup dialogue is and that even though here in South Florida we are very diverse, that doesn't mean we know how to interact. She briefly explained the program that exists in Michigan. She has submitted an SPD program proposal which was approved. More information about the Intergroup Dialogue will be coming via email.

**C. *Language of Inclusion Day – Edna Chun***

Edna encouraged everyone to sign up for Language of Inclusion Day, which will be February 5. There are flyers available, and information has also been emailed. There will be a very dynamic speaker, and lunch is included.

**D. *Senate BC Policy and Procedure Review Committee – Avis Proctor***

Avis reviewed the 2008-9 committee members, and she said that it is a continuing committee, which is being revived. She welcomes anybody on this committee. When Peter Battaglia brought up the issue that we have policies that need to be addressed, such as the grade appeal, Russ Adkins said that this is a new year and we are not going to do it the way it was done last year because it was dysfunctional. Michael Tenenbaum said that he would be happy to chair the committee.

**E. *Service Learning Opportunities – Elena Rae Schultz***

Elena Schultz said that her job is to help support faculty as they incorporate service learning in their courses. Academic service learning is integrating service directly with coursework (looking at the needs of the community and looking for a course that will meet that need). She explained the 3 necessary

criteria for service learning are 1) relevant and meaningful service, 2) enhanced academic learning, and 3) purposeful civic learning. Benefits abound for students (including it can go on their co-curricular transcript), faculty, the college, and the community. This semester there are over 30 new service-learning courses and sections. She announced faculty workshops on February 25<sup>th</sup> and 26<sup>th</sup>. David Moore added that in our center in Seville, Spain, there is a service learning component.

**F. VPAA Search – Russ Adkins**

Russ announced that the search will take place in Spring 2010. He said it's very important to attract the right person to BC. He wants our feedback from the job description for the last search. Skills needed are someone who has good communication skills, can work collaboratively, things creatively, can multitask and work in a multicultural environment, 7 years of progressively responsible experience in higher ed, PhD, able to show academic leadership. Russ would like us to forward him our thoughts on what we'd like to see in this person. Angelia Millender and Russ Adkins are co-chairing this committee. Suggestions given: add full-time teaching experience; experience with a large, multi-campus (urban) college; union experience.

Russ asked Senate President Jim Lansing to give him a list of names who would be worthy candidates for consideration for the committee. Of course all are subject to approval by HR and the President.

When asked why not have the Faculty Senate President as co-chair, Russ responded that the decision was already made and he will honor that. He feels the co-chair is a good one and believes the composition of the committee will be just as if not more important than the co-chairs.

When Jim Lansing asked the timeframe, Russ responded that he'd like comments within the next week or so in order to begin to draft the announcement.

**G. Classroom Temperatures – Michael Tenenbaum**

Michael Tenenbaum brought up his concerns for the safe working environment and conducive learning environment due to the cold temperatures that we have been experiencing. Several buildings on different campuses were incredibly cold, such as a classroom at 45 degrees for 4 days in a row. There was an issue about the lack of communication regarding the heat, or lack thereof. Damon Davis suggested that the Senate should request that the President of the Faculty Senate write a letter to the President in regards to this situation and request a report on the status of the buildings and what is the plan for the future. Dianne Ruggiero added that we have never experienced such long term cold, and now we know that there are buildings that can't be heated. Maybe the committee should start looking and put together a list of buildings so we can be prepared next winter. We need a collegewide approach to this. There will be a meeting with the health and safety committee, and in February, at the next Senate meeting, we will get a status report.

**H. Honorary Degree for the Dalai Lama – David Moore**

In 2004, the Dalai Lama visited South Florida. Since then, 6 college presidents have invited the Dalai Lama back to South Florida in a letter. The purpose of the visit is not political or religious. Rather, it is to recognize him as an inspirational figure. The event will be February 23, Tuesday, and February 24, Wednesday. The event on the 23<sup>rd</sup> will be at 10am at NSU and will be free and open to students. The event on the 24<sup>th</sup> will be at BC, Bailey Hall, Central. It will be an event requested by the Dalai Lama – the opportunity to have a dialogue with the presidents of those 6 colleges, and there will be an audience. The topic will be the responsibility of higher education in today's global society.

David Moore has come to the Faculty Senate to ask if what type of recognition we can give to the Dalai Lama while he is here. Catherine Leisek said she believes an honorary degree is appropriate and we should be proud of ourselves as a college that helps get students started in life. Catherine Leisek made a motion to bestow an honorary degree on the Dalai Lama. Angela Michaels seconded. The motion passed.

**.06 ANNOUNCEMENTS**

- A. Damon Davis announced that the next bargaining meetings will be Monday the 25<sup>th</sup> at 1:30 at Tigertail and Friday the 29<sup>th</sup> at 1:30 at North Campus.
- B. FACC Chapter lunch will be held at Professional Development Day.

**.07 ADJOURNMENT**

Dianne Ruggiero moved that the meeting be adjourned. Michael Tenenbaum seconded. The meeting was adjourned at 5:18pm.

Respectfully submitted by Darendra Borgers, Faculty Senate Secretary.

**The next Faculty Senate Meeting is scheduled for  
Febraury 18, 2010 at 2:30pm  
on  
South Campus, Bldg. 69, Rm 133**