

Minutes of the Faculty Senate
Thursday, November 19, 2009
South Campus, 69/133
02:30 PM

Senators in attendance (as signed in): Sandra Stone, Oluyinka Tella, Rosa Gaskins, Teresa Hodge, Neil Linger, Behnoush Memari, Damon Davis, Angela Michaels, Darendra Borgers, Kate Le Grand, Robert Brasco, Robert Wiltgen

Guests in attendance (as signed in): Eileen Garcia, Angela Russell, Hank Martel, Kevin Keating, Colleen Quinn, Willie Alexander, Lisa Ciardulli, Ed Erazo, Russ Adkins, Lourdes Oroza, Lorne Cleaver, Frank Sandmaier, Greg Lindeblom, Sonia Nieves, Alfred Keller, Matthew Mayberry

- 01. CALL TO ORDER:** Vice President Teresa Hodge called the meeting to order at 2:47 pm.
- 02. APPROVAL OF THE AGENDA:** A motion was made by Rosa Gaskins, and seconded by Kate Le Grand, to approve the agenda. The motion carried.
- 03. APPROVAL OF THE MINUTES:** A motion was made by Neil Linger, and seconded by Angela Michaels, to approve the minutes of the October meeting with the correction of guest Matthew Mayberry's name on the attendance list. The motion carried.

04. OPEN ISSUES

A. *Faculty Senate Constitution Update*

Several of the changes that were pointed out and discussed:

- Striking out "Community" in Broward Community College
- Changing the numbers to be the word for the number spelled out
- "public junior colleges" now reads "public colleges"
- Correct the misspelling of quorum in Part VII
- Change Part VII to read "A majority of Senators on active duty shall constitute a quorum."

Teresa Hodge said that we will deal with the summer meeting when Jim is back. When the issue of Senator Attendance was brought up, it was pointed out that Section 7 on page 2 says that a senator "may" be removed after missing 2 consecutive meetings, but this is an issue that would have to be brought to the floor of the Senate. Kevin Keating brought up that in some places the document says 2/3 and other places "majority", so that issue will need to be clarified. It was said that the issue of simple majority or 2/3 majority and addressing the meeting in Term 3 will be taken to the committee.

B. *H1N1 Flu Update*

VP Teresa Hodge hadn't received an update from President Jim Lansing, who was at the FACC festivities in Orlando, so we moved on.

C. *Class Transfer Request Form – Damon Davis*

Damon was not present when this issue came up for discussion. This form is a compilation of the 2 forms that we use. This form came through the Senate a few years ago to streamline the process. We addressed a few typos on the form. Teresa Hodge said that we could make the edits in this meeting but

we would need to bring the form back next meeting. There was discussion that students should get the top half of the form. Russ Adkins suggested that Damon needs to be here to present this because there is sufficient confusion, so the form will be discussed at the next meeting.

.05 NEW BUSINESS

A. *Faculty Access to Software – Gregg Brickman*

There was considerable discussion on this issue. Lois Bolton conducted a group at Central where people raised concerns about issues of software access for faculty and administrative rights on our own PCs. We were told that how we lost our administrative rights for software was the byproduct of the changeover to Windows from Novell. It has to do with the change of server. Lorne Cleaver said that they are working on a procedure for how faculty who need certain access can request it. In time there will be a website with the ability to see 3 different things:

1. Requisition/request of software needs
2. Ability to request software be added to the approved software list
3. Issue administrative rights

A form is in the works that faculty will fill out if they want administrative rights on their PC. It will go to the Dean, who will determine if the faculty member needs administrative rights.

They recognize the issue of faculty members needing to test or install software related to textbooks. An ACT lab is being set up on every campus where those who occasionally need to test software could go to do so. Those who need to do it more often could go through the procedure of requesting administrative rights or the VMR Player, a virtual PC to go in and try out the software. Administrative rights and the virtual PC are not the same. The supervisor and Campus IT will determine whether or not you need administrative rights. Currently the procedure and forms are being set up.

.06 ANNOUNCEMENTS

1. Russ Adkins commented on John Kaufman's grade appeal concerns and said that Academic Affairs is looking at this and the process will directly involve the Senate. They need to reassemble the committee. He said that related to the grade appeal, the complaints about textbook have no basis, discrimination has no basis, and he doesn't see condoning parents showing up. The grade appeal is only related to the instructor's syllabus and grading policy being applied or not. He also said that the attendance policy will be reviewed.
2. The next meeting is December 10 at 2:30 at Central

.07 ADJOURNMENT

The meeting was adjourned at 4:07pm..

Respectfully submitted by Darendra Borgers, Faculty Senate Secretary.

**The next Faculty Senate Meeting is scheduled for
January 21, 2010 at 2:30pm
on
Central Campus, Bldg. 17, Rm 425/426**